



CABINET – 17TH JANUARY 2024

SUBJECT: APPOINTMENT OF PUBLIC AND AGRICULTURAL ANALYSTS

REPORT BY: CORPORATE DIRECTOR FOR ECONOMY AND ENVIRONMENT

1. PURPOSE OF REPORT

To seek Cabinet approval for amendments to the appointment of Public and Agricultural Analysts.

2. SUMMARY

- 2.1 Caerphilly County Borough Council has a statutory duty to enforce the Food Safety Act 1990, which requires the authority to appoint a Public Analyst to analyse food for foreign bodies and compositional and labelling purposes. There are similar provisions in the Agriculture Act 1970 relating to the need to appoint an Agricultural Analyst. This report seeks Cabinet approval for amendment to such appointments.

3. RECOMMENDATIONS

- 3.1 That Cabinet approves and appoints the Public and Agricultural Analysts as detailed in paragraph 5.3 of this report.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 In order to comply with statutory requirements and to ensure proper and effective enforcement of the legislation. To ensure compliance with the statutory duty to enforce the Food Safety Act 1990 and the Agriculture Act 1970.

5. THE REPORT

- 5.1 It is a requirement of the Food Safety Act 1990 Section 27 that every food authority in England and Wales appoints one or more persons to act as Public Analysts for the purposes of analysing samples procured under that Act. The Agriculture Act 1970 also requires an agricultural analyst to be appointed for the analysis of animal feeding stuffs and fertilisers. The Public Analyst Service tests products for sale in the market place on instructions from the client.

- 5.2 A number of amendments to the list of approved Public analysts and Agricultural analysts require approval due to personnel and location changes within the analyst services.
- 5.3 Cabinet is requested to approve the list of appointed analysts for Caerphilly County Borough Council as follows:

Public Analysts

- **Public Analyst Scientific Services, Valiant Way Wolverhampton, WV9 5GB**

Michelle Evans
Duncan Kenelm Arthur
Nigel Kenneth Payne
Lilian Emma Jane Downie
Donna Hanks BSc, MChemA, MRSC
Mary Butts

- **Minton Treharne and Davies Limited, Forest Farm Industrial Estate, Longwood drive, Cardiff, CF14 7HY**

John Anthony Robinson
Susanne Brookes
Alastair David Low

Agricultural Analyst

- **Public Analyst Scientific Services, Valiant Way, Wolverhampton, WV9 5GB**

Donna Hanks

Deputy Agricultural Analysts

- **Public Analyst Scientific Services, Valiant Way, Wolverhampton, WV9 5GB**

Duncan Kenelm Arthur
Nigel Kenneth Payne
Lilian Emma Jane Downie
Michelle Evans
Mary Butts

- **Minton Treharne and Davies Limited, Forest Farm Industrial Estate,**

Longwood drive, Cardiff, CF14 7HY
John Anthony Robinson
Susanne Brookes
Alastair David Low

5.4 CONCLUSION

It is a legal requirement that Public Analysts and Agriculture Analysts be appointed. This report confirms updated details of the appropriate analysts for consideration and approval.

6. ASSUMPTIONS

- 6.1 No assumptions have been made in relation to this report as it merely updates existing arrangements due to changes in appointed Analyst location and personnel.

7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

- 7.1 There is no requirement for an IIA as this is an update report and there is no change to function or service provision.

8. FINANCIAL IMPLICATIONS

- 8.1 There are no financial implications associated with this report.

9. PERSONNEL IMPLICATIONS

- 9.1 There are no personnel implications associated with this report.

10. CONSULTATIONS

- 10.1 The consultees listed below have been consulted on this report and their views have been incorporated accordingly.

11. STATUTORY POWER

- 11.1 The Food Safety Act 1990 and the Agriculture Act 1970. This is a Cabinet function.

Author: Jacqui Morgan, Trading Standards, Licensing and Registrars Manager

Consultees:

Councillor Philippa Leonard, Cabinet Member for Planning and Public Protection
Councillor Andrew Whitcombe, Chair of Housing and Environment Scrutiny
Committee
Councillor Shane Williams, Vice Chair of Housing and Environment Scrutiny
Committee
Dave Street, Deputy Chief Executive
Mark S. Williams, Corporate Director, Economy and Environment
Jacqui Morgan, Trading Standards, Licensing and Registrars Manager
Ceri Edwards, Environmental Health Manager
Rob Tranter, Head of Legal Services and Monitoring Officer
Steve, Harris, Head of Financial Services and Section 151 Officer

Lynne Donovan, Head of People Services

Background Papers: None